



2 Educational Drive, Essex Junction, VT 05452

Health Professions Advisory Committee

June 8, 2022

8:00 - 9:00 AM

Meeting Minutes

The meeting was held virtually over Google Meet

The meeting was called to order at 8:00 am

### **Welcome and Introductions**

The meeting was attended by Wendy Bombard and Jeneve Joslin; Lanie Billings attended as a guest.

### **Updates for Next Year**

The committee was updated on the decision to move toward training and testing students for the National Healthcare Association's Certified Clinical Medical Assisting certification, beginning next year. Other topics related to planning for next year included exploring additional avenues for LNA training through the VNA. With a minimum of four interested students, we could potentially plan a separate class for Health Professions students.

### **Feedback from Mock Job Interviews**

The balance of the discussion centered on feedback from advisory committee members and other external parties that interviewed students for their final mock job interview. The group members noted that students performed well, overall, on their mock interviews. Some areas for improvement to consider for next year include helping students focus on how their skills apply to the specific job for which they are interviewing, how to turn a weakness into a strength, ways of describing their personal growth and takeaways from their time in the Health Professions program, and how to treat the interview as a conversation rather than scripted responses to questions. Thank you to the members of the advisory committee and their representatives for taking the time to interview students and provide critical feedback.

The meeting was adjourned at 8:40 am.